

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,  
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**APPROVING AN ANNUAL CONTRACT WITH EMR ELEVATOR, INC., TO PROVIDE SYSTEMATIC AND PERIODIC SERVICE AND PREVENTATIVE MAINTENANCE OF THE ELEVATORS AND ESCALATORS CURRENTLY INSTALLED AT VARIOUS CITY FACILITIES FOR AN ESTIMATED COST OF \$570,974.50 ANNUALLY, TOTALING AN ESTIMATED \$2,854,872.50 OVER THE ENTIRE CONTRACT TERM INCLUDING RENEWAL OPTIONS. ALL EXPENDITURES WILL BE IN ACCORDANCE WITH EACH DEPARTMENT'S ADOPTED FY 2023 BUDGET AS APPROVED BY CITY COUNCIL. FUNDING FOR SUBSEQUENT YEARS IS SUBJECT TO CITY COUNCIL APPROVAL OF THE ANNUAL BUDGET.**

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**WHEREAS**, the City released a Request for Competitive Sealed Proposals (RFCSP) to provide systematic and periodic service and preventative maintenance of the elevators and escalators currently installed at various City facilities; and

**WHEREAS**, two proposals were received, of which one proposal was deemed non-responsive for failure to submit a proposal bond and the remaining proposal was evaluated; and

**WHEREAS**, staff recommends EMR Elevator, Inc., for award of a contract based on the City's standard RFCSP evaluation process; and

**WHEREAS**, approval of this ordinance will authorize a contract beginning October 1, 2022, and ending September 30, 2025, with the option for the City to renew for two additional, one-year periods, for an estimated annual cost of \$570,974.50; and

**WHEREAS**, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The proposal submitted by EMR Elevator, Inc., for an estimated annual cost of \$570,974.50 is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the RFCSP is attached hereto and incorporated herein for all purposes as **Exhibit I**.

**SECTION 2.** Funds will be encumbered upon issuance of purchase orders, and payment is authorized to EMR Elevator, Inc. All expenditures will be in accordance with the Fiscal Year 2023 budget and subsequent budgets for the duration of this contract approved by City Council.

**SECTION 3.** Additional funding is contingent upon City Council approval of the Fiscal Year 2024 and subsequent budgets that fall within the term of the contract.

**SECTION 4.** The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

**SECTION 5.** This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

**PASSED and APPROVED** this \_\_\_ day of \_\_\_\_\_, 2022.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney